Naples Philharmonic Youth Jazz Orchestra
Membership Policies and Procedures, 2019-20 Season

Welcome to the 2019-20 season of the Naples Philharmonic Youth Jazz Orchestra!

Program Policies
The Naples Philharmonic Youth Jazz Orchestra (NPYJO) is an Artis—Naples educational program. The NPYJO provides a high caliber experience for young musicians between the ages of 12 and 17. Policies are established to maintain the highest possible standards for the program. Compliance with these policies is vital to the musical integrity of the NPYJO.

Artistic Standards
The Naples Philharmonic Youth Jazz Orchestra is one of four performing student ensembles at Artis—Naples. Its purpose is to provide an environment that challenges and inspires young musicians to excel musically. It is our expectation that each member also endeavors to reach his/her full musical potential. As a part of the program, the director and/or the coaching staff will provide members with instruction about areas of musical deficiencies that require improvement and will work with members to help them reach their potential. If members do not work to improve and do not demonstrate a desire to improve, this will be grounds for dismissal from the NPYJO. Members should conduct themselves in a professional manner during rehearsals, performances (on and off stage) and other NPYJO functions. This means alert, observant and courteous attention; enthusiasm; cooperation; respectful good manners; punctuality; and attention to all directions given by the director, conductor, Artis—Naples staff and/or parent volunteers. Disruptive verbal or physical behavior, bullying, sexual harassment and drug or alcohol usage will not be tolerated. Behavior problems and the refusal of a member to improve his/her behavior may result in dismissal from the NPYJO at the discretion of Artis—Naples staff. These policies have been established to support and maintain a healthy learning environment.

Rehearsals and Performances Season 2019-20
Students must refer to the NPYJO 2019-20 rehearsal and performance schedule for all audition, rehearsal, performance and event locations and dates. Weekly reminders and any changes to the schedule will be announced in group emails from YouthJazzOrchestra@artisnaples.org.

Rehearsals normally take place on Wednesday afternoons from 3:30-5:30pm at the Naples United Church of Christ (NUCC)
  Address: 5200 Crayton Road
  Naples, FL 34103

Mandatory Jazz Orchestra Dress Rehearsal and Performance Dates
First Concert Cycle: September 4-December 15, 2019
Saturday, December 4, 2019
  Performance at the Naples Botanical Garden 6:30-8pm
Saturday, December 14, 2019
  Dress Rehearsal 9:30am-12:30pm, Artis—Naples, Special Event Space
  Guest Artist Clinic 2-3pm, Artis—Naples, Special Event Space
Sunday, December 15, 2019
  Dress Rehearsal 5-6pm, Artis—Naples, Daniels Pavilion
  Performance 7pm, Artis—Naples, Daniels Pavilion
Second Concert Cycle: January 8–March 1, 2020
Thursday, January 24, 2020
   Recording Session for Essentially Ellington, 3:30-6:30pm, Artis—Naples, Daniels Pavilion
Wednesday, February 26, 2020
   Dress Rehearsal, 5-6pm, Artis—Naples, Daniels Pavilion
   Spring Performance, 7pm, Artis—Naples, Daniels Pavilion
Sunday, March 1, 2020
   Dress Rehearsal 1-2pm, NUCC
   NUCC Performance, 3pm, NUCC

Third Concert Cycle: March 15–May 6, 2020
Sunday, March 15, 2020
   Essentially Ellington Festival in Orlando, FL
Tuesday, April 21, 2020
   Master Class 7-8:30pm, Artis—Naples, Daniels Pavilion
Wednesday, May 6, 2020
   Dress Rehearsal 5-6pm, Artis—Naples, Daniels Pavilion
   Performance 7pm, Artis—Naples, Daniels Pavilion

NPYJO Attendance Policy

- **Three** absences, including excused and unexcused, are permitted per concert.
- Students with three or more absences are not eligible to participate in the upcoming concert.
- If a student misses a mandatory rehearsal, they will not be permitted to perform at the concert.
- Two late arrivals or early dismissals equals one absence
- *Any exceptions to this policy will be determined on a case-by-case basis by Artis—Naples staff.*

Promptness
All students should arrive at least **15 minutes prior** to rehearsals, auditions, and performances. Students need this time to sign-in, find their seat, get their instrument and music stand out, warm up, open their music and be ready to play. **Students should be fully prepared and sitting in their chairs 5 minutes before rehearsal begins.** If students arrive when the rehearsal begins, they will be considered late.

Excused Absences

- Illness or family emergency: If you are ill, or a member of your family is hospitalized, email YouthJazzOrchestra@artisnaples.org or call 239-821-2085 as soon as possible
- School events, only if you are a performer or competitor
- College visits, only if you are in your senior year
- Religious events specific to your faith

Excused Absence Requests
To request an excused absence, please submit an “Excused Absence Request” online at least **one week prior** to the rehearsal you will miss. Excused late arrivals and early dismissals must also be requested in advance. The **Excused Absence Request form can be found on the Naples Philharmonic Youth Chorus webpage.** Text message or voicemail excuses will not be accepted. In emergency, or on the day of a rehearsal, audition, or performance, please call the Youth Ensembles Cell Phone **239-821-2085.**

Unexcused Absences

- Missing NPYJO dress rehearsals or concerts.
- Studying for a test or attending a non-school function
- Any absence without notification via email or phone is considered unexcused
- Aside from illness or family emergency, any notification via email or phone less than one week prior to the rehearsal you will miss is considered unexcused

Performance Attire

**Gentlemen**
- Long-sleeved black dress shirt, black dress pants, and black dress shoes. No cologne, fragrant deodorant or jewelry.

**Ladies**
- **Option 1:** Long solid black dress: sleeves should be three-quarter or full length; dress hem should be ankle length. Please no form-fitting dresses.
• Option 2: Solid black skirt with solid black blouse: sleeves should be three quarter or full length; skirt hem should be ankle length. Please no form-fitting skirts.
• Option 3: Long solid black dress pants with solid black blouse: sleeves should be three-quarter or full length; no cops/capris. Please no form-fitting pants or leggings.

ALL LADIES:
• Plain black closed-toe dress shoes. No perfume or fragrant deodorant. No sound-producing jewelry.

Concerts
Parents and teachers are not allowed backstage before or after concerts unless given permission.
  ▪ Arrive promptly. Students must be checked in at least 15 minutes prior to the start of rehearsal.
  ▪ Bring all music and music folder.
  ▪ Bring or come dressed in concert attire.
  ▪ Be prepared! Bring extra strings, reeds, etc.
  ▪ Keep quiet in the backstage area.

Concert Recording Policy
Silent video recording and non-flash photography from your seats is permitted at Youth Jazz Orchestra concerts only. Flash photography is never permitted.

Some performances will also be recorded by Artis—Naples staff and these audio recordings may be shared with students. Recordings will be available to download for a limited time after each performance and are not to be shared online or used for any other purpose beyond the personal use of the student musicians.

Music
One-Time Music Fee
A one-time music fee of $35 is charged to all NPYJO members. If music is lost or damaged during the season, the member will be re-charged $35.

Music Care
Markings made on the music are to be done in No. 2 pencil only. Bring a pencil and eraser to all rehearsals.

Missing Music
If music is lost or if student needs a piece of music for their folder, please contact YouthJazzOrchestra@artisnaples.org as soon as possible. Do not wait until the next rehearsal to obtain missing music.

Private Study/School Music Programs
NPYJO members are strongly encouraged to take private lessons. A list of private teachers will be provided upon request by emailing YouthJazzOrchestra@artisnaples.org.

Participation in Artis—Naples youth ensembles is meant to supplement, not replace, school music ensembles. Artis—Naples believes that music students benefit from daily ensemble instruction and rehearsal. Therefore, Artis—Naples youth ensemble students are required to participate in their relevant school music ensemble, should one exist. A student who is unable to participate in their school music ensemble may join an Artis—Naples youth ensemble with permission from the school music director.

Every student will be required to submit a completed “School Participation Form” at the beginning of each school year.

Community Service Hours
NPYJO will honor community service hours for concerts, select community performances, or volunteering to set-up or tear down before or after NPYJO rehearsals. Service learning hours will not be granted for participation in weekly rehearsals. Please discuss community service hours and submit any forms to YouthJazzOrchestra@artisnaples.org.

Recommendation Letters
If a student would like to request a recommendation letter from the NPYJO Director or another staff member, requests must be made at least two weeks prior to the due date. However, earlier is always better. To request a recommendation, please submit all necessary information and application deadlines to YouthJazzOrchestra@artisnaples.org.
Auditions
All NPYJO members must re-audition each season for membership and seating placement. Renewal of the invitation to join the NPYJO each season is not automatic but is determined by Artis—Naples staff and the NPYJO director. Weekly performance and preparedness is also considered when determining seating placement.

NPYJO Audition Materials
Blues Improvisation - Students will be asked to improvise over a medium tempo B-flat concert blues
- Trombone, piano, guitar, bass, vibraphone: B-Flat blues
- Trumpet and tenor saxophone: C blues
- Alto and baritone saxophone: G blues
Solo Piece - Student should prepare a solo piece of choice: Examples include:
- Play the melody and/or improvise on a standard tune
- Play the melody and/or improvise on a jazz original
- Play the melody on a ballad
- Play a solo transcription
- Play a jazz etude
Rhythm Section Addendum (piano, guitar, bass, drums):
- Piano and guitar will be asked to comp and create own voicings from chord changes (not required to participate)
- Bass will be asked to walk and create own bass line from chord changes (not required to participate)
- Drums are asked to demonstrate swing and Latin styles (Bossa nova and Afro-Cuban)

If a student accepted to NPYJO demonstrates poor performance during rehearsals or concerts, they may be asked to re-audition for the ensemble during the season.

Dismissal Policy
Immediate dismissal from the Naples Philharmonic Youth Jazz Orchestra could result for any of the following reasons:
- Not adhering to our Artistic Standards policy, including members who do not demonstrate a desire to improve
- Re-audition results
- Missing 3 or more rehearsals without proper notification
- Missing a concert, with or without proper notification
- Lack of participation in a school music ensemble
- Behavioral/disciplinary reasons

Disability Statement
Students with disabilities are encouraged to participate in Artis—Naples youth ensembles. Upon acceptance into the ensemble, if your child has any special educational needs or requires an accommodation in order to participate, please notify any of the following to discuss potential assistance or modifications: The Director of Education and Community Partnerships, Bonnie Thayer, and/or the Youth Ensembles Coordinator, Katie Moilanen.

Fees
Audition Fee $15
Music Fee $35
Annual Tuition $275
Music Makers Youth Jazz Camp (optional) $300

Financial assistance for tuition is available based on need. To request financial assistance, a scholarship application is required.

Contact Information
Katie Moilanen, Youth Ensembles Coordinator
YouthJazzOrchestra@artisnaples.org
Office: 239-254-2672
Youth Ensembles Cell Phone: 239-821-2085

Keith McCall, Education Coordinator
kmccall@artisnaples.org
Bonnie Thayer, Director of Education and Community Partnerships  
BThayer@artisnaples.org  
Office: 239-254-2643

Dan Miller, Naples Philharmonic Youth Jazz Orchestra Director  
Any questions for Dan should be directed to YouthJazzOrchestra@artisnaples.org.